



Yate Town Council

Full Council

Wednesday 4th May 2022

You are hereby summoned to attend a meeting of **Yate Town Council** to be held at **Poole Court (Council Chamber)** on **Tuesday 10th May 2022** between 7.00pm and 8.00pm for the purpose of transacting the business set out in the Agenda below.

Hayley Townsend

Hayley Townsend
Town Clerk

Anyone attending this face-to-face meeting is encouraged to follow the below guidance:

- *on entering the venue please use hand sanitiser*
- *Attendees must not attend if showing any symptoms of Covid-19.*
- *No papers will be available; attendees are requested to download documents to their devices prior to the meeting.*

Meeting attendees are encouraged wherever possible, to take low carbon transport to meetings including walking, cycling, car sharing etc.

In the event of a fire alarm or other emergency (signalled by a continuously ringing bell), please leave the building through the nearest fire exit or safest evacuation route. Please meet by the flag pole in the car park.

In the exercise of Council functions, Members are reminded that the Council has a general duty to consider Crime & Disorder, Health & Safety, Human Rights and the need to conserve biodiversity. The Council also has a duty to tackle discrimination, provide equality of opportunity for all and foster good relations in the course of developing policies and delivering services under the public sector Equality Duty and Equality Act 2010.

1. Apologies for absence

To **NOTE** authorised leave of absence as approved at Full Council on 22nd February 2022:

- Councillor John Serle, until 22nd May 2022;
- Councillor Margaret Marshall, until 22nd May 2022.

To receive any leave of absence requests.

Hayley Townsend, Town Clerk, Poole Court, Poole Court Drive, Yate, South Gloucestershire, BS37 5PP



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2. Declarations of Interest under the Localism Act 2011

Members who consider that they have an interest are asked to: (a) State the item number in which they have an interest, (b) The nature of the interest, (c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest.

3. To receive any requests for dispensations.

4. Public Participation Session with Respect to Items on the Agenda.

5. To receive and approve the Minutes of the Town Council Meeting held on 22nd February 2022. (Copy herewith).

6. To receive and **NOTE** minutes of Annual Town Meeting held on 26th April 2022 (Copy herewith)

7. To receive and consider the following items on the Clerk's Report. (Copy herewith)

1. Items Referred from the Advisory Meeting of Members of the Environment and Community Committee on 8th March 2022.

- 1/1 Crisis in Ukraine
- 1/2 Autumn Brook Site Maintenance

2. Items Referred from the Advisory Meeting of Members of the Finance and Governance Committee on 29th March 2022.

- 2/1 Direct Debits and Standing Orders
- 2/2 Repairs Delegation
- 2/3 Bank Accounts
- 2/4 Play Area Refurbishment Schedule

3. Advisory Meetings

- (a) Environment and Community Committee – 8th March 2022;
- (b) Finance and Governance Committee – 29th March 2022;
- (c) Planning and Transportation Committee – 1st March 2022 and 22nd March 2022

4. Delegated Decisions

5. Financial Reports

- 5/1 Accounts for Payment

6. Sub-Committee Reports

- 6/1 Staffing and Governance Sub-Committee – governance

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7. Town Council Project Steering Group Reports (Task Limited)

7/1 Play Areas and Properties Project Steering Group

- (a) Millside Play Area
- (b) Brinsham Play Area Trail Collaboration

7/2 YOSC

- (a) YOSC Multi-Activity Building (MAB) (Boxing Community Building Project)
- (b) YOSC Facility Project Steering Group – YOSC Disability Equipment and Drainage Improvements Projects
- (c) YOSC Liaison – Governance

7/3 New North Yate Community Building

7/4 Local Nature Action Plan (LNAP)

8. Consultations

8/1 Current Consultations

- Review of Local Air Quality Management Policy;
- Designation of National Highways;
- Direct Funding for Local Councils;
- South West England – Street Naming.

8/2 Consultations Responses

- New Local Plan Phase 2;
- Boundary Commission.

8/3 Urgent Consultations

9. Yate Town Centre

9/1 Yate Town Centre Strategy Group

9/2 Asset of Community Value Nomination

10. Consideration of Impact of Decisions on Climate and Waste

11. Confidential Items

11/1 Confidentiality Confirmation

To **RESOLVE** to enter confidential session if required: *In view of the confidential nature of the business to be transacted, pursuant to the Public Bodies (Admission to Meetings) Act 1960 etc, it is advisable in the public interest that any members of the press or public present be excluded and they be instructed to withdraw.*

11/2 Staffing and Governance Sub-Committee – confidential items.

11/3 To **RESOLVE** to return to public session.

